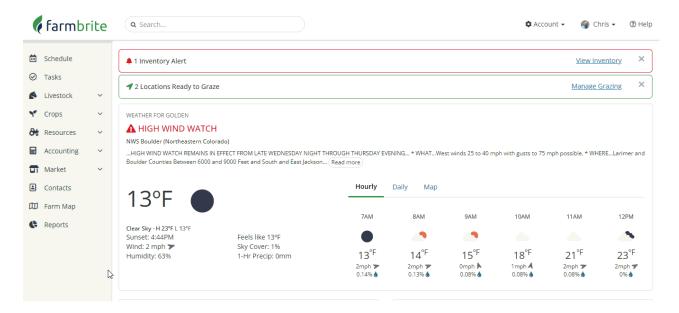
## **Accounts Receivable**

Last Modified on 05/03/2024 1:06 pm MDT

We all know the old familiar phrase "Put that on my tab" - and we all know it means you'll likely need to follow up with some delinquent accounts from time to time. Whether you're waiting on one of your bulk purchasers to pay off an outstanding large delivery, or you're chasing down the last payment from a CSA share, you can use Farmbrite's **Accounts Receivable Aging Report** to see who owes you what, and how long they've had the balance. This can help you see who currently owes you the most, and who has been outstanding the longest.

You can run the report by navigating to Reports on your left menu, and then choosing Accounts Receivable Aging under the Accounting/Financial section. You'll see a grid showing a row for each customer with an outstanding balance. Each column to the right of the grid displays a balance from a different time period - 1-30 days, 31-60 days, 61-90 days, and more than 90 days ago. You will also see a row for total outstanding for each period.



In our example above, we can see that a few of our customers have owed balances for greater than 90 days. Decide who you want to follow up with first, and then click their name. You'll be brought to their orders page, where you can select the order, and then email them an invoice.

🦸 farmbr	ite	Q Search				🌣 At	count 👻 🚳	Chris 👻 🔞 He
Schedule		Keports						
Tasks		Accounts Receiva	ble Aging					
Livestock	~		0 0					
Crops	~	Search Different 1/1/2021			12/31/2021		Update	80
Resources	~	Customer			0-30 Days	31-60 Days	61-90 Days	91+ Days
Accounting	~	Maurice Syzlak			\$64.75	\$104.25	\$415.95	- C
Market	~	Trey Gordon			0		\$95.20	(
Contacts		Emmit Carter			0	0	0	\$119.40
🕽 Farm Map		Claudia Rosado			0	0	\$155.88	(
Reports		Linda Peterson			\$239.00	0	0	C
		Carie Worthington			\$238.80	\$324.75	0	\$129.90
ß		Greg Wallace			0	\$99.50	.0	\$119.25
		Karen Jones			\$179.40	0	0	C
		TOTAL			\$721.95	\$528.50	\$667.03	\$368.55
		Displaying all 9 entries						

We hope this report helps you follow up on your delinquent accounts and collect your payments. Reach out to us if you have any other questions about this report.